

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
November 7, 2017 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin requested the record show that Councilors Allen Browning and James Nelson, Jr. made notice they would be absent and all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and John Phelps. offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
 Debra Seeley
 Winslow McNeill
 Steve Erhart, Vice Mayor
 John O. Phelps

COUNCIL ABSENT: Allen Browning
 James Nelson, Jr.

STAFF PRESENT: Bruce Ray, Interim Town Manager
 Frank Adams, Fire Chief
 Mike Sweetser, Police Chief
 Katie Brady, Finance Manager
 Douglas Brown, Town Attorney

ITEM #5: SUMMARY OF CURRENT EVENTS

Interim Town Manager Bruce Ray reported that he attended an ADOT kickoff meeting for the Town's sign replacement project being conducted through a grant from Northern Arizona Council of Governments (NACOG).

Mr. Ray reported that there will be a Public Hearing on December 12, 2017 at 5:00 P.M. in the Eagar Council Chamber, regarding potential projects for the use of approximately \$222,000 in FY18 Community Development Block Grant (CDBG) funding. Mr. Ray reported that that meeting will be followed by a Planning and Zoning Meeting that will include a conditional use permit request for a proposed zoo on East Central Street.

Mr. Ray reported that the 12th Street Trailhead parking lot is 80% complete and the project is expected to be 100% complete in two weeks.

Mr. Ray reported that there will be a kickoff meeting with Arizona Department of Emergency Management on November 21, 2017 at 10:00 a.m. to discuss the School Bus Drainage Project.

Town Clerk Katie Brady told the council that she had put a Project Request form for CDBG projects at each of their stations and if they had any ideas for projects to fill them out and get the submitted.

Ms. Brady reported she had left them a copy of the Letter of Intent from Hinton-Burdick, the Town's auditing firm, at their stations detailing what Hinton-Burdick does for us during their auditing visit.

ITEM #6: OPEN CALL TO THE PUBLIC

Keith Brekhus a Constituent Services Representative for Tom O'Halleran introduced himself to the council and let the council know that there is a representative in the area and that if any federal issues arise to call his office and he will be happy to help.

ITEM #7: PRESENTATIONS

A. PRESENTATION OF POLICE DEPARTMENT 2017 THIRD QUARTER ACTIVITY REPORTS

Police Chief Mike Sweetser stated in his report for the third quarter: This was their busiest quarter and everything went smoothly; the police officer involved shooting case is close to done with the Use Of Force Board meeting tomorrow; traffic on Butler, near the school, has been good with two or three people helping in the crosswalks and we have received no complaints; and the town was awarded \$120,000 for the purchase of three new vehicles for the department.

B. PRESENTATION BY CONCORD BLUE EAGAR, LLC

Scott Noll, Concord Blue, gave a power point presentation some of the highlights include:

- The plant will use woody biomass to operate the plant.
- Navopache Electric has already agreed to purchase one megawatt of generated electricity.
- They will employ 25-30 workers during the first 9-12 months of construction.
- The plant will create 12-13 full time jobs and hiring is to begin the third quarter of 2019.
- 34 Requests for Proposals were released for procurement.
- The delay in the project was due to the budget increasing from 12-15 million to 35 million. Lockheed Martin has been brought on and funding is now in place.
- The wages for employees will be competitive and comparable to the power plant.
- Commercial operations are set to begin in the second quarter of 2020.

ITEM #8: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD OCTOBER 2017
- B. APPROVAL OF SEPTEMBER 2017 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. APPROVAL TO ACCEPT THE BIDS AND ALLOW THE TOWN OF EAGAR TO PROCEED WITH THE PURCHASE OF CULVERTS WITH BANDS AND ASPHALT CONCRETE PAVEMENT FOR SCHOOL BUS DRAINAGE PDM GRANT AND TO ALLOW THE TOWN OF EAGAR TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIBLE BIDDERS
- D. DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2017-18 CONSIDERING AN ACQUISITION OF CONTROL CHANGE APPLICATION FOR A LIQUOR LICENSE BY BASHAS'
- E. DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2017-19 SETTING FEES FOR COMMERCIAL RECORD REQUESTS AND ADMINISTRATION FEES FOR PRINTING DOCUMENTS ON THE PLOTTER

With there being no items pulled, Vice-Mayor Steve Erhart made a motion to approve the Consent Agenda. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 5-0

ITEM #9: UNFINISHED BUSINESS

- A. ACCEPTANCE OF SEPTEMBER 2017 FINANCIAL REPORT AND SALES TAX REPORT

Ms. Brady reported that all of the state shared revenues are streaming above the prior fiscal year, and reported that the Town deposited \$75,000 into the Towns Local Government Investment Pool (LGIP) accounts bringing the balance back up to almost 1.4 million, where the Town was prior to the withdrawals for debt payoff.

Vice-Mayor Steve Erhart made a motion to accept the financial report. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

ITEM #10: NEW BUSINESS

NONE.

ITEM #11: SIGNING OF DOCUMENTS

Necessary signatures were obtained for Minutes of October 2017; Financial Statements for September 2017; Resolution 2017-18; and Resolution 2017-19.

ITEM #12: ADJOURNMENT

Vice-Mayor Steve Erhart made a motion to adjourn the meeting [at 7:35 p.m.] Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on November 7, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Katie Brady, Town Clerk